

MIRA THEATRE GUILD BOARD AGREEMENTS

- I assume that we each have good intentions and the best interest of the Mira Theatre Guild at heart. I will be tolerant of diverse opinions, experiences, and perspectives.
- I am an active member of the Board of Directors and work within the by-laws of the Mira Theatre Guild.
- I share ownership of the agenda by submitting my topics, if any, in advance of each meeting. I will review the minutes of the previous meeting prior to the next meeting.
- I respect the value of time by:
 - arriving for meetings on time
 - bringing my calendar
 - shutting off my cell phone
 - following the agenda
 - offering comments succinctly and directly to the best of my ability
- I respect the use of a facilitator by:
 - not speaking until called upon
 - not participating in cross-talk
 - following the agenda and avoiding “bird walks”
- I put ideas or comments “in the wings” when the topic is not relevant to the current agenda.
- I keep the meeting in the meeting by discussing even the challenging topics; I will not participate in sidebar or parking lot conversations.
 - I will utilize the clearing process to resolve disagreements.
- I provide clarification or ask clarifying questions as needed to support completion of our goals. I will try not to assume.
- I will complete the task I agree to do and recognize my limitations by delegating to others and asking for help as needed. I will offer help when I see that it is needed.
- I agree to support board decisions when passed and voted on by majority.

I will uphold and hold each other accountable for these agreements during our work together as the board of directors of MIRA Theatre.

NAME AND DATE: